EXEMPLARY CONFIGURATION

The following are brief examples of how disclosures might be made prior to the start of the event. These disclosures can be made on the advertising, the confirmation letter, the agenda on top of the handouts received on the day of the event, etc. They could also be in multiple ways – e.g., purpose, objectives and criteria for successful completion on advertising, then the remainder on the agenda received on the day of the event.

CONFLICT OF INTEREST
The planners and faculty have declared no conflict of interest.

The planners and all but one faculty have declared no conflict of interest. Zandra Smith has a conflict of interest as an author of the book *Everything You Every Wanted to Know About Continuing Education*. She has agreed to present information fairly, without bias and without promotion of her book.

COMMERCIAL SUPPORT/SPONSORSHIP
There is no commercial support or sponsorship for this event.

ABC Health Products Company provided an unrestricted grant for this activity. There is no sponsorship for this activity.

SPONSORSHIP
Lunch is being sponsored by The XYZ Hospital of Central Ohio. There is no commercial support for this event.

NON-ENDORSEMENT
If products are being displayed during exhibits or in a session, the statement below must be included. CE activities may not promote any products or services. Some providers choose to include this statement also when they receive sponsorship and/or commercial support regardless if products are being displayed.

Approved provider status does not imply endorsement by [insert provider’s name], ANCC, OBN or ONA of any products displayed in conjunction with an activity.

CRITERIA FOR SUCCESSFUL COMPLETION
Criteria for successful completion includes attendance at the entire event and submission of a completed evaluation form.

Criteria for successful completion include attendance of at least 80% of the event and submission of a completed evaluation form.

Criteria for successful completion include attendance at one or more sessions.

PURPOSE
[Simply state the purpose as you listed it under Key Element 3-A]

OBJECTIVES
[Simply list the objectives as you listed them on page 7 (objective/content grid) of the Faculty Directed Documentation Form or p. 8 of the Independent Study Documentation Form.]

Ohio Nurses Association, 4000 East Main Street, Columbus, OH 43213 \ 614/448-1027; 448-1030